

Format - Application for Re-negotiation of Contract

SUBJECT: Request for Re-negotiation of Contract

FROM (*Member's name, rank/grade, and SSN*)

(Date)

TO (*Commander having jurisdictional control*)

FOR CDR, AR-PERSCOM, ATTN: ARPC-EPH-D, One Reserve Way, St Louis, MO
63132-5200

1. Request that I be granted a change of contractual obligation.
 - a. Requested change: (*i.e. training option, Military Occupational Specialty (MOS)*)
 - b. Reason for change: (*reason; attach extra sheet if necessary*)
 - c. Dates available for IET: (*Self-Explanatory*)
 - d. Address and Telephone: (*Self-Explanatory*)
 - e. MOS in which training is requested: (*Self-Explanatory*)
2. I understand that if this request is not approved the provisions of my original contract will apply.

Encl(s)

(*Soldier's signature*)

as needed (**at a minimum this will include a copy of the soldier's IADT order**)

1st End

(Date)

COMMANDER (*Name of Unit*)

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1. **CONCUR / NONCONCUR**
2. This change **does / does not** meet the needs of this unit.
3. Soldier meets all requirements for this change (physical, mental, educational, licensure, etc).

(*signature of commander*)