

DEPARTMENT OF THE ARMY
HEADQUARTERS, 100TH DIVISION (INSTITUTIONAL TRAINING)
3600 CENTURY DIVISION WAY
LOUISVILLE, KENTUCKY 40205-5000

REPLY TO
ATTENTION OF:

S: 09 January 2004

AFRC-TKY-PR (135)

25 NOV 2003

MEMORANDUM FOR

Commanders, All USARC Major Subordinate Commands, ATTN:
DCSPER/G1/ACSPER/ACSPA

Commander, US Army Europe and Seventh Army, ATTN: AEAGC-RC-AR, APO AE 09007

Commander, US Army Pacific, ATTN: APRC-AR, Fort Shafter, HI 96858-5100

Commander, US Army Special Operations Command, ATTN: AOPE-RPB, Ft Bragg, NC 28307

Commander, US Army Reserve Personnel Center, ATTN: DARP-EPA-SM, 1 Reserve Way, St
Louis, MO 63132-5200

SUBJECT: Announcement of Non-Nominative Command Sergeant Major (CSM) Position
Vacancy

1. Reference: AR 135-205, chapter 6, Enlisted Personnel Management, 1 Sep 94.
2. This memorandum announces the non-nominative CSM position indicated below. Only current CSMs and SGMs with reappointment rights may apply. Request widest possible dissemination down to Battalion level.
 - HQ 6TH Bde (PD), 100th Division (IT) (**W70MAA**), 3600 Century Division Way, Louisville, KY 40205-5000
2. The following qualification are desired by the commander:
 - a. Excellent management, leadership and communication skills.
 - b. Be physically fit and able to promote the Army Physical Fitness Testing and Training program.
 - c. Meet height/weight standards IAW AR 600-9.
 - d. Possess broad technical and operational knowledge of Enlisted Personnel Management, Army Training Management System, Enlisted Advancement and Promotion System, Retention and Incentive Programs, Non-Commissioned Officer Evaluation System, Non-Commissioned Officer Education System (NCOES), Army Reserve Qualitative Retention Program, and Command Sergeants Major Selection and Management Program.

AFRC-TKY-PR

SUBJECT: Announcement of Non-Nominative Command Sergeant Major (CSM) Position Vacancy

3. The application packet will consist of the following:

- a. Current official photo IAW AR 640-30 with height/weight certification.
- b. Biographical summary.
- c. Certified copies DA Forms 2A and 2-1.
- d. Certified copies of last three NCOERs.
- e. Body Fat Worksheet (if applicable).
- f. Copy of latest APFT score sheet.

4. Submit all packets directly to Commander, 100th Div (IT), ATTN: AFRC-TKY-PR (CSM Manager), 3600 Century Division Way Louisville, KY 40205-5000, to arrive NLT the above suspense date. For additional information contact (502) 454-2960.

FOR THE COMMANDER:

//original signed//