



DEPARTMENT OF THE ARMY
HEADQUARTERS 89th REGIONAL READINESS COMMAND
3130 GEORGE WASHINGTON BOULVARD
WICHITA, KS 67210-1598

REPLY TO
ATTENTION OF:

S: 14 April 2004

AFRC-CKS-PRR (135)

12 February 2004

MEMORANDUM FOR

Commander, All 89th RRC Major Subordinate Commands, ATTN: Adjutant General
Commander, All USARC Major Subordinate Commands, ATTN: DCSPER/G1/ACSPER/
ACSPA

Commander, United States Army Special Operations Command, ATTN: AOPE-RPB, Ft Bragg,
NC 28307

Commander, United States Army Human Resources Command, ATTN: DARP-EPA-SM, 1
Reserve Way, St Louis, MO 63132-5200

SUBJECT: Announcement of Non-nominative Command Sergeant Major (CSM) Position
Vacancy

1. Reference: AR 135-205, Chapter 6, Enlisted Personnel Management, 1 Sep 94.
2. The 89th Regional Readiness Command is accepting applications for the non-nominative position of Command Sergeant Major, 387th Replacement Battalion (WTTPAA), 3130 George Washington Blvd, Wichita, KS 67210-1598. Request widest possible dissemination of this announcement to ensure all eligible CSMs have the opportunity to request consideration for selection.
3. **SUMMARY OF DUTIES:** The incumbent will serve as the Command Sergeant Major for the 387th Replacement Battalion. Serve as the principal advisor to the Battalion Commander and members of the Staff on all enlisted issues to include personnel, training and readiness posture. Monitor and report all professional development trends to the Commander. Maintain liaison with the senior enlisted leadership throughout the 387th Repl Bn with higher headquarters, and professional military associations.
4. **ELIGIBILITY CRITERIA:** Command Sergeants Major and Sergeants Major with reappointment rights may submit applications for this position. TPU CSMs, IRR/IMA CSMs and AGR CSMs are eligible to apply. Current CSMs must ensure that they will be released from their assigned organizations.
5. An AGR CSM who is selected for this non-nominative position must be released from active duty to accept this position.

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6. The commander desires the following qualifications:

- a. Excellent management, leadership and communication skills.
- b. Physically fit and able to promote the Army Physical Fitness Testing and Training Program.
- c. Meet height/weight standards of AR 600-9.
- d. Able to complete four years of assignment prior to reaching MYOS or age 60.
- e. Possess broad technical and operational knowledge of Enlisted Personnel Management, Army Training Management System, Enlisted Advancement and Promotions System, Retention and Incentive programs, Noncommissioned Officer Education System (NCOES), the Noncommissioned Officer Evaluation System (NCOER) and Command Sergeants Major Selection and Management Program.
- f. Must be able and willing to perform duty and travel above the regularly scheduled IDT and AT.
- g. Must possess a Secret Security Clearance.

7. APPLICATION PROCEDURES: Application packet will consist of the following documents assembled in a manila folder, without tabs, in the following order:

- a. Current official photo IAW AR 640-30.
- b. Biographical Summary (Figure 6-1, AR 135-205)
- c. Certified copies of DA Form 2A and DA Form 2-1.
- d. Certified copies of last 3 NCOERs.
- e. Unit commander certification that applicant meets height/weight standards IAW AR 600-9 and DA Form 5500-R or DA Form 5501-R, if applicable.
- f. DA Form 705 showing the last three APFTs.
- g. Statement signed by the applicant that the data contained in the packet is current and accurate.

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8. Submit your application directly to 89th RRC, ATTN: AFRC-CKS-PRR, 3130 George Washington Boulevard, Wichita, KS 67210-1598 to arrive not later than **14 April 2004**.

9. The 89th RRC point of contact is (316) 681-1759 ext 1313.

FOR THE COMMANDER:

Original Signed
Human Resources Officer (Military)