



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, U.S. ARMY 63D REGIONAL READINESS COMMAND**  
**4235 YORKTOWN AVENUE**  
**LOS ALAMITOS CA 90720-5002**

S: 31 May 2004

AFRC-CCA-CSM

26 April 2004

MEMORANDUM FOR

Commander, All 63<sup>th</sup> RRC Major Subordinate Commands, ATTN:  
DCSPER/ACSPER/G1/ACSPA  
Commander, All USARC Major Subordinate Commands, ATTN:  
DCSPER/G1/ACSPER/ACSPA  
Commander, 7<sup>th</sup> Army Reserve Command, ATTN: AEUR-Z, Unit 29238,  
APO AE 09102  
Commanders, U.S. Army Pacific, ATTN: ARPC-AR, Fort Shafter, HI 96858-5100  
Commanders, U.S. Army Special Operations Command, ATTN: AOPE-RPB,  
Fort Bragg, NC 28307-5200

**SUBJECT: Announcement for the Non-Nominative Position of the Command Sergeant Major (CSM), 164<sup>th</sup> Corps Support Group**

1. Applications are being accepted for the position of Command Sergeant Major, 164<sup>th</sup> Corps Support Group, 6158 South Avery Street, Mesa AZ 85212-0992. Request widest possible dissemination of this announcement to ensure, that eligible CSMs have the opportunity to request consideration for selection.

2. **SUMMARY OF DUTIES:** The incumbent will serve as the Command Sergeant Major for the 164<sup>th</sup> Corps Support Group. Serves as the principal advisor to the Commanding General and members of the staff on all enlisted issues to include personnel, training and readiness posture. Maintains liaison with the senior enlisted leadership throughout the 164<sup>th</sup> Corps Support Group, with higher headquarters and professional military associations. Accompanies and assists the Brigade Commander on inspections, visits, and ceremonies.

3. **ELIGIBILITY CRITERIA:** Command Sergeants Major with Battalion and/or Brigade level experience are eligible to apply.

a. The Commander desires the following qualifications:

- (1) Must have excellent management, leadership and communication skills.
- (2) Be physically fit and able to promote the Army Physical Fitness Testing and Training Program and meet height/weight standards of AR 600-9.
- (3) Must be able and willing to perform extensive duty and travel in addition to the regularly scheduled IDT and AT.
- (4) Sergeants Major Academy graduate.
- (5) Must possess a SECRET security clearance.
- (6) Served at Battalion level as a CSM

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b. The following qualifications are desired:

- (1) College degree
- (2) Broad operational knowledge of enlisted personnel management systems

4. APPLICATION PROCEDURES: Assemble packet in a manila folder without tabs. An application packet will consist of the following:

- a. Current official photo IAW AR 640-30.
- b. Biographical summary IAW Figure 6-1, AR 135-205.
- c. Certified true copies of DA Form 2A and 2-1. The following will be entered in item 35, DA Form 2-1 and will be completed by the soldier: "I have reviewed the information contained herein and it is correct and complete", signature and date.
- d. Certified true copies of last three (3) NCOERs.
- e. Current DA Form 705, Army Physical Fitness Test.
- f. Statement of height/weight witnessed and signed by the Commander. Also, submit DA Form 5500-R or 5501-R, Body Fat Content Worksheet, if applicable.
- g. Statement of Security Clearance verification from Security Manager.

5. All applications must be submitted directly to the Commander, 63<sup>th</sup> Regional Readiness Command, ATTN: AFRC-CCA-CSM, 4235 Yorktown Avenue, Los Alamitos CA 90720-5002, to arrive not later than **31 May 2004**. They can also be emailed to [mark.wilsdon@usarc-emh2.army.mil](mailto:mark.wilsdon@usarc-emh2.army.mil)

6. Additional information can be obtained from either CSM Wilsdon at 562-795-2155 or [mark.wilsdon@us.army.mil](mailto:mark.wilsdon@us.army.mil)

/s/  
HARRY B. PEARL  
COL, GS, USAR  
Deputy Chief of Staff, G1