

AGR Warrant Officer Application Checklist

RANK: _____ FULL NAME: _____ SSN: _____

ENLISTED MOS(S): _____ EMAIL: _____

FOR ARADMD USE ONLY:

REC'D: MRE: **ARO:** **SOLDIER NOTIFIED:**

1. _____ DA Form 4187, Requesting verification of pending actions.
2. _____ This Checklist
3. _____ DA photo.
4. _____ DA Form 2166-8 for the last 5 years.
5. _____ NCOER memorandum (for missing evaluations if applicable).
6. _____ Copies of training certificates or DA Form 1059's (MOS and Leadership).
7. _____ Memorandum of recommendation from a senior warrant officer (if required), less than 1 year old.
8. _____ Statement of Understanding.
9. _____ DA Form 3575, soldiers that are on subsequent enlistments.
10. _____ Pre-commissioning physical that shows you are QUALIFIED FOR: WOC, WOCS, OCS, Officer, Warrant Officer, Commissioning, or similar wording. Include with your physical a Drug and Alcohol Test (DAT) and HIV test. Make sure that your HIV is annotated in block 49 and the DAT in block 50 and 51 of the DD form 2808.
11. _____ Statement from your security manager indicating you have an interim secret (or a higher level) clearance.
12. _____ DA Form 61, completed dated and signed
13. _____ DA Form 705, APFT within the past six months.
14. _____ DA Form 5500-R or 5501-R as applicable as required.
15. _____ Memorandum of recommendation from your unit commander, less than 1 year old.
16. _____ Memorandum of recommendation from your battalion/brigade commander, less than 1 year old.
17. _____ Resume formatted as in application sample.
18. _____ DA Form 2A and 2-1 with the Army Reserve Active Duty Management Directorate (ARADMD) stamp.
19. _____ Transcripts that support the hours listed in block 21 of the DA form 61.

- 20.** Include documents listed below, if applicable.
- a. Transcripts for 6 semester hours of Eng (MOS 250N, 251A, 420A, 910A, 918B, 918D, 920A, 920B, 922A).
 - b. TABE test results (MOS 250N, 251A, 880A, 881A).
- 21.** Statement of Acknowledgement for Accommodation of Religious Practices.
- 22.** Waiver Requests, if necessary.
- a. Moral waiver (required if you marked "yes" in block 26 of DA Form 61) (one waiver request per offense)
 - b. Prerequisite waiver (review prerequisites for MOS) (one waiver for each prerequisite not met).
 - c. AFS waiver (12 or more years AS).
 - d. Age waiver.
- 23.** DA Form 1506 signed and concurred.
- 24.** Awards
- 25.** Medical Waiver if required.

Assemble the application using this checklist as guide. **DO NOT USE DOCUMENT PROTECTORS OR PLACE IN A BINDER.** Mail to:

Commander, Army Reserve Human Resources Command
ATTN: AHRC-AR-MRE
1 Reserve Way
St Louis, MO 63132-5200

Memorandum & Form Samples

To download sample memorandums and forms visit our Web site at:

<https://www.2xcitizen.usar.army.mil/soldierservices/programs/agr/agrwopacket.asp>.

Please download these examples and use as templates.