



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY RECRUITING COMMAND  
FORT KNOX, KENTUCKY 40121-2726

REPLY TO  
ATTENTION OF

RCCHS (601-100a)

3 February 2002

MEMORANDUM FOR Specialized Training Assistant Program Applicants

SUBJECT: Application Guidelines for the New Specialized Training Assistance Program (STRAP).

1. The documents listed below are provided to assist you in preparing your application for the Specialized Training Assistance Program (STRAP).
  - a. Application Cover Sheet (USAREC FORM 1030)
  - b. Application Checklist
  - c. Samples of Certifying Statement, Resume/CV, and Goals and Objectives
  - d. Enrollment Verification Form (USAREC FORM 1105)
  - e. USAREC Form 195-R-E or Letters of Recommendation.
  
2. Program requirements and eligibility criteria are contained in AR 135-7 Chapter 11, dtd 1 Sep 1994. Reserve units have been issued a copy of this publication. Should further guidance be needed, your unit administrator or Training Officer should contact (800) 223-3735, extension 6-0363 or (502) 626-0363. Members of the Individual Ready Reserve (IRR) or the Individual Mobilization Augmentee (IMA) need to contact your PMO for assistance.
  
3. A Selection Board comprised of Senior Army Medical Officers select applicants for participation in STRAP. Only completed applications will be presented to the Selection Board. Incomplete applications will be returned to the appropriate unit. Applicants will be notified in writing within 3-4 weeks following adjournment of the board.

**“RECRUITING FOR AMERICA’S ARMY”**

RCHS

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4. All applications will be mailed to:

COMMANDER

HQ, United States Army Recruiting Command

ATTN: RCHS

1307 3<sup>rd</sup> Avenue

Fort Knox, KY 40121-5000

5. Individuals that have been selected will receive STRAP enrollment documents in the mail. It is the responsibility of the individual to send the completed enrollment documents to the Incentives Branch at AR-PERSCOM. They may be reached at (800) 325-4729.

6. We wish you the best in your professional endeavors.

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Army Reserve ANC Program Manager